# How to extract a textbook

1. Open up textbook in Adobe Acrobat Pro DC
2. Select “Organize Pages.”
3. Select the first page you desire.
4. Find the last page that you desire.
5. Hit the “Shift” button.
6. Click on the last page you desire with the mouse.
7. All pages within your desired range will be highlighted. When you see this, look at the top of the screen and hit “EXTRACT.” DO NOT SELECECT “EXTRACT PAGES AS SEPARATE FILES” OR “DELETE PAGES AFTER EXTRACTING.” Just select “EXTRACT” and make sure that nothing is checked.
8. Select “File.”
9. Select “Save As.”
10. Select “Book.”
11. Rename document as you see fit.